



Dear Parents/Carers

### **SCHOOL GOVERNING BODIES - ELECTION OF PARENT GOVERNOR**

The Governing Body currently has two vacancies for a parent governor.

The Role of Governors has become increasingly important. They must ensure that the requirements of the national curriculum are met, monitor standards, select staff, deal with budget matters and prepare the Annual Report to Parents. Governing Bodies are required to meet at least once a term and most meet after 4.00 p.m. or in the evening. The frequency and time of meetings is decided by the Governing Body.

Governors are elected for a four-year term of office, but Parents may continue to serve even if their child leaves the school during that time. Training is continually available for all Governors, at no cost to the individual. All Governors, new and experienced, are expected to take advantage of any courses arranged as it is vital to keep up to date with new ideas and legislation.

A nomination form is enclosed to enable you to put your name forward for election.

Each nominee is invited to make a brief statement in support of their nomination which will be circulated to Parents in the event of an election. Please ensure any statement is clearly written to avoid problems when being reproduced.

All nominees must be a Parent, or Legal Guardian, of a Pupil registered at the School. Grandparents of pupils are not allowed to take part in the election unless they are the Legal Guardians of the Child. No person may serve on more than two Governing Bodies in any category.

The nomination form should be returned to school by Friday 28<sup>th</sup> September. If nominations exceed the number of vacancies a secret ballot will be held. Details of the election will be sent to you if appropriate.

The name of the elected governors will be displayed on the school website.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'N. Davies', written over a horizontal line.



## ELECTION OF PARENT GOVERNOR Llswerry High SCHOOL

### NOMINATION FORM

*PLEASE COMPLETE IN BLOCK CAPITALS*

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Personal statement (to be used for election purposes only)*

**This form should be returned to the Headteacher by Friday 28<sup>h</sup>  
September 2018**